



# JEFFERSON

Elementary School District

## APPLICATION FOR PARCEL TAX EXEMPTION (See reverse side to determine your eligibility and review instructions)

Fiscal Year 2023-2024 (July 1, 2023 to June 30, 2024)

I request to apply for the Jefferson Elementary School District parcel tax exemption based on the following;  
(Check one)

- I will have attained age 65 prior to July 1, 2023.
- I receive Supplementary Security Income (SSI) benefits for a disability.
- I receive Social Security Disability Income (SSDI) and have total income less than 250% of the 2012 federal poverty level.

Assessor's Parcel Number \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Birthdate \_\_\_\_\_

This address is my principal place of residence.      Yes       No \_\_\_\_\_

I certify that I own and occupy the property listed above for which the parcel tax exemption is claimed. Under penalty of perjury, I declare that this claim (including the supporting documents) is, to the best of my knowledge, correct and complete.

Signature of Applicant or Designee \_\_\_\_\_ Date of Request \_\_\_\_\_

**Office use only:**                 **All Applicants**  
**Verification of Property Tax Bill (Copy for File)**

**All Applicants**  
**Residence Verification (two)**

- \_\_\_ Driver's License
- \_\_\_ Calif. ID Card
- \_\_\_ Utility Bill
- \_\_\_ Social Security Check/Stub

**Applicants 65 & older**  
**Birthdate Verification (one)**

- \_\_\_ Driver's License
- \_\_\_ Calif. ID Card
- \_\_\_ Birth Certificate
- \_\_\_ Passport
- \_\_\_ Medicare Card

**Applicants with SSI or SSDI**  
**SSI or SSDI Verification**

- \_\_\_ Benefits Letter
- \_\_\_ Tax return for SSDI only

Verified by: \_\_\_\_\_, Jefferson Elementary School District

Date: \_\_\_\_\_



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### Determination of Eligibility and Instructions for Parcel Tax Exemption

#### Who qualifies for the Parcel Tax Exemption?

To qualify for exemption for your parcel during any tax year, you must be the owner of the parcel and use the parcel as your principal place of residence plus you must fall into one of the following categories;

- You have attained age 65 prior to July 1 of the applicable year, “Senior Status”.
- You receive Supplementary Security Income (SSI) benefits for a disability, regardless of age.
- You receive Social Security Disability Income (SSDI) benefits and have total income less than 250% of the 2012 federal poverty level, regardless of age.

#### How do I apply for the Parcel Tax Exemption?

If you believe that you qualify for exemption, you must:

- 1) **Apply by mail:** 101 Lincoln Ave., Daly City CA 94015 on or before June 16, 2023.
- 2) Completely fill out and mail the application on the reverse side of these instructions.
- 3) Provide copies of your most current Property Tax bill and two of the following (current and valid) documents as proof of residency at the property for which you are applying for exemption;
  - Driver’s License
  - California ID Card
  - Utility Bill
  - Social Security Check/Stub

Depending on which of the above categories you qualify for exemption under you must send in the following;

- 4) For those applying for exemption based on Senior Status, age 65 or older.  
Mail in a copy of one of the following (current and valid);
  - Driver’s License
  - California ID Card
  - Birth Certificate
  - Passport
  - Medicare Card
- 5) For those applying for exemption based on receipt of SSI benefits, mail in a copy of your Benefits Letter.
- 6) For those applying for exemption based on receipt of SSDI benefits.  
Mail in copies of both of the following;
  - Benefits Letter
  - Most current tax return
- 7) Mail your completed request for exemption along with the appropriate documentation to:  
Jefferson Elementary School District  
Parcel Tax Exemption Request  
101 Lincoln Ave.  
Daly City, CA 94015

If you have any questions or need assistance please contact the District at 650-991-1000. We will be happy to help you.

#### NOTE:

Once the exemption is granted, the property owner is NOT required to re-apply each year. The exemption is valid for the duration of the parcel tax or until the home is sold.